



THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF HEALTH  
THE BENJAMIN MKAPA HOSPITAL



Ref. No. CGB.281/318/01/35

12<sup>th</sup> May, 2026

**VOLUNTEER VACANCIES ANNOUNCEMENT**

The Benjamin Mkapa Hospital (BMH) was formally established under the Government Notice No.453 of 2015 which was gazette by the government on 16<sup>th</sup> October, 2015 as a tertiary, referral hospital with a purpose of addressing the need for advanced, specialized healthcare services in Tanzania, to be provided through acquisition of high-tech, ultramodern diagnostic equipment, skilled staff and advanced treatment.

The hospital has 400 bed capacity that serves both in and out patient from within and outside the country. At this moment the hospital provides a broad range of health services including Emergency medicine, Intensive Care Unit (ICU), Imaging (Magnetic Resonance Imaging (MRI), Computerized Tomography Scan (CT scan), Mammography, X-ray, Ultrasound, angiography, Cath-lab, Laboratory services, surgical Services and radiotherapy services.

For the purposes of improving operational efficiency, the hospital is looking for energetic and dynamic Tanzanians to fill the following vacant positions on ***Volunteer terms***: -

**1.0 NURSING OFFICER II – 14 POSTS**

**1.1 DUTIES AND RESPONSIBILITIES**

- i. Taking general nursing care of patients.
- ii. Collecting essential medical data.
- iii. Counselling patients.
- iv. Educating patients on their health problems.
- v. Ordering drugs from pharmacy and ward equipment from stores
- vi. Adhering to the rules and regulations of Dangerous Drug Act (DDA).
- vii. Giving health education to patients and relatives.
- viii. Apply the installed integrated hospital management information systems in all activities and reporting.
- ix. Communicating internally and externally by using the ICT.

- x. Adhering to the prescribed inpatients and outpatients' treatment manual and procedures.
- xi. Participating in carrying out prescribed instructions.
- xii. Ensure adherence to standard operating procedure and BMH business process; and
- xiii. To perform any other related official duties as may be assigned by higher authorities.

## **1.2 QUALIFICATION AND EXPERIENCE**

Holder of Bachelor Degree in one of the following fields: Nursing, Midwifery or equivalent qualifications from recognized institutions plus successful completion of Internship and is registered with Tanzania Nurses and Midwives Council. Also, the applicant should be fluent in English with proven ability to communicate both verbally and in writing, with clarity and accuracy, especially when interacting with English-speaking patients.

## **1.3 REMUNERATION**

Attractive remuneration package in accordance to Hospital Scheme of Service

## **2.0 ASSISTANT NURSING OFFICERS II - 10 POSTS**

### **2.1 DUTIES AND RESPONSIBILITIES**

- i. Taking general nursing care of patients
- ii. Collecting essential medical data.
- iii. Educating patients on their health problems.
- iv. Adhering to the rules and regulations of Dangerous Drug Act (DDA).
- v. Administering drugs and other treatments as prescribed by medical doctors.
- vi. Giving health education to patients and their relatives.
- vii. Conducting ward rounds.
- viii. Counselling patients.
- ix. Making follow-ups of working equipment in his/her working area.
- x. Ensure adherence to standard operating procedure and BMH business process; and
- xi. To perform any other related official duties as may be assigned by higher authorities.

## 2.2 QUALIFICATION AND EXPERIENCE

Holder of Diploma in one of the following fields: Nursing, Midwifery or equivalent qualifications from recognized institutions and licensed by the Tanzania Nurses and Midwives Council.

## 2.3 REMUNERATION

Attractive remuneration package in accordance to Hospital Scheme of Service

## 3.0 GENERAL CONDITIONS

- (a) Applicant must attach an up-to-date Curriculum Vitae (CV) having reliable contact; postal address/post code, email and telephone numbers;
- (b) Applicants whose employment in Public Service was terminated for whatever reasons should NOT apply.
- (c) Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU) and NACTVET
- (d) Applicants must attach their certified copies of the following certificates: -
  - Postgraduate/ Degree/ Diploma/ Certificates
  - Form IV and Form VI National Examination Certificates
  - Professional Registration and Training Certificates from respective Registration Board or Regulatory Bodies and valid license (where applicable)
  - Birth certificate
- (e) Partial transcript and result slip will NOT be accepted
- (f) Deadline for application is **16<sup>th</sup> May, 2026**
- (g) Only shortlisted candidate will be informed on the date of interview
- (h) Interested candidates should address their signed application letter to: **The Executive Director, Benjamin Mkapa Hospital, P.O. Box 11088, Dodoma.**
- (i) All applications must be sent to the Hospital email address: [barua@bmh.or.tz](mailto:barua@bmh.or.tz) or submitting the hard copy at the Hospital registry

### Released by:

Executive Director,  
The Benjamin Mkapa Hospital,  
P.O. Box 11088,  
**DODOMA.**