



**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF TRANSPORT
TANZANIA CIVIL AVIATION AUTHORITY**



TRAINING OPPORTUNITY

1.1 BACKGROUND

Tanzania Civil Aviation Authority, (TCAA) was established by the enactment of Cap.80 of the Civil Aviation Act (R.E 2023) which mandate it to provide regulatory oversight of aviation industry in the country by ensuring effective implementation of Standards and Recommended Practices (SARPs) as provided in Civil Aviation Regulations, air navigation services and aviation trainings provided through its train arm- the Civil Aviation Training Centre (CATC).

The Authority seeks to recruit thirty-eight (38) qualified Tanzanian Citizens in the areas of Air Traffic Management Officers (20) and Aeronautical Information Management Officers (18) with a condition that, they attend the pre- employment training in Air Traffic Control Aerodrome and Aeronautical Information Management Courses respectively at the CATC and pass all relevant examinations. The trainings are triggered into phases including classroom theories, simulations and field attachment.

2.0 TRAINING REQUIREMENTS

2.1 AIR TRAFFIC CONTROL AERODROME COURSE

2.1.1 Qualifications Required for Applicants

- (i) Holders of B.Sc. Degree Majoring in Air Traffic Management, Physics, Mathematics, Geographical Information System, Geomatics, Statistics or any other related fields;
- (ii) GPA 3.0 and above;
- (iii) Passes at Secondary Education level in English and Geography at grade C or above;
- (iv) Only applicants who have passed both Mathematics and Physics with grades A, B, or C will be considered.
- (v) Must have a good command of written and spoken English;

- (vi) Must be computer literate;
- (vii) Must be between the age of 21 and 26 years by the closing date of this application; and
- (viii) Must be Tanzanian Citizens (attach copies of National ID and Birth certificate).

2.2 AERONAUTICAL INFORMATION MANAGEMENT COURSE REQUIREMENTS

2.2.1 Qualifications Required for Applicants

- (i) Holders of B.Sc. Degree Majoring in Information Technology, Computer science, Geo-informatics, Geographical Information System, Geomatics or any other related fields from a recognized Institution;
- (ii) GPA 3.0 and above;
- (iii) Must be computer literate;
- (iv) Only applicants who have passed both Mathematics and Physics with grades A, B, or C, at advance level will be considered;
- (v) Must have a good command of written and spoken English;
- (vi) Must be between the age of 21 and 26 years by the closing date of this application. And
- (vii) Must be Tanzanian Citizens (attach copies of National ID and Birth-certificate)

3.0 OTHER REQUIREMENTS

- ability to concentrate and think logically
- ability to respond quickly in emergency situations
- confidence with technology
- emotional stability
- high level of numeracy or technical knowledge
- error awareness and good interpersonal skills
- conscientiousness and rule adherence
- ability to work in a team

Candidates meeting above qualifications will be invited for interviews, which will comprise of an Aptitude Test, English Proficiency Test, followed by Oral interview, Reference check, Mental and Medical Stability.

4.0 : GENERAL INFORMATION

4.1 Interview, living expenses and training costs

- (i) Applicants will be required to meet their own costs for travel, accommodation and other matters in relation to the interview;
- (ii) Successful candidates for Air Traffic Controller Aerodrome Course will be required to pay tuition fees amounting to TZS.6,000,000/= payable to TCAA in two (2) installments through Control Number to be provided in due course;
- (iii) Successful candidates for the Aeronautical Information Management Officers will be required to pay tuition fees amounting to TZS.6,000,000/= payable to TCAA in two (2) installments through Control Number to be provided in due course;
- (iv) 50% percent installment will be payable before commencement of the classes.
- (v) The remaining 50% percent installment will be paid before the final examination, whereby the continuation towards practical training will be subject to finalization of tuition fee payments; and
- (vi) Candidates will be required to cover all living expenses and transport during the training including field attachment.

4.2 IMPORTANT ASPECTS TO NOTE

- (i) Certificates from foreign examination bodies for Ordinary or Advanced level education shall be verified by the National Examination Council of Tanzania (NECTA);
- (ii) Professional certificates from foreign Universities and other training institutions should be verified by the Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE), and Conversion of GPA is mandatory for all applicants with foreign academic qualifications into the **local grading system**;
- (iii) Presentation of forged certificates and other information will necessitate legal action;
- (iv) Application should be written in English;
- (v) Female candidates and candidates from Zanzibar are highly encouraged to apply; and
- (vi) The application window will be open from **16 October to 31 October 2025**, All interested applicants are required to submit their complete applications no later than 31st October 2025 at 15:30 PM. Late applications will not be considered under any circumstances.

4.3 VENUE AND DURATION OF TRAINING

The course will be conducted at the Civil Aviation Training Centre (CATC), Julius Nyerere International Airport Terminal I.

The duration of the course is one year, staggered in appropriate phases and trainees will be required to pass regular tests and examinations at the end of each phase to continue with the next phase.

4.3 EMPLOYMENT

Candidates admitted into the program will undergo specialized training at the **Aviation Training Institute**. Upon successful completion, they will attain qualifications that align with the **employment standards of the Authority**, positioning them for potential recruitment as Air Traffic Management Officers and Aeronautical Information Management Officers.

5.0 MODE OF APPLICATION

All applicants should attach the following documents together with their applications letters:-

- (a) Updated Curriculum Vitae;
- (b) Recent passport size photograph;
- (c) Contact address of candidate including telephone number(s) and email addresses;
- (d) Verification from Tanzania Commission for Universities (TCU) and/or National Council for Technical Education (NACTE) for those who possess professional certificates from foreign Universities and other Training Institutions;
- (e) Names and contact addresses of two referees; and
- (f) Certified copies of certificates.

Please indicate name of the course on top of the envelope. Applications should be directed to the address below or submit physically at TCAA Head Office located at Banana – Ukonga, Dar es Salaam.

Director General,
Tanzania Civil Aviation Authority,
Nyerere/Kitunda Road Junction,
Banana Area,
P.O. Box 2819,
DAR ES SALAAM

This vacancy announcement was issued on 16th October 2025.